

**MINUTES OF THE
WORKFORCE DEVELOPMENT BOARD**

September 27, 2018

The Macomb/St. Clair Workforce Development Board met Thursday, September 27, 2018 at the Clinton Township Michigan Works Career Center with the following members present:

(☑ denotes private sector):

AT ROLL CALL:

- | | |
|-------------------|----------------|
| ✓ Patricia Anger | ✓ Mike Kramer |
| Dan Casey | Monika Leasure |
| ✓ Hannah Costello | Valerie Nunn |
| Jason Dahl | Bill Peterson |
| ✓ Jennifer Gavin | Jim Peltier |
| Tanise Hill | Erin Smith |
| ✓ Peter Keating | Maria Zardis |
| ✓ Joe Keppler | |

ARRIVED AFTER ROLL CALL:

- | | |
|-------------------|-------------|
| ✓ Karen Arondoski | Lee Graham |
| ✓ Ann Forster | ✓ Sam Serra |

MEMBERS ABSENT:

- | | |
|---------------------|-------------------|
| ✓ Sharise Eckenrode | ✓ Danielle Reeves |
| April Fidler | Jim Sawyer |
| ✓ Carter Hitesman | ✓ Charles Shaw |
| ✓ Lindsey Hoover | |

OTHERS PRESENT:

John Bierbusse, Executive Director
Fred Delcamp, BSBP

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1. Call to Order

Chairperson Hannah Costello called the meeting to order at 3:00 p.m.

2. Roll Call

Roll call was taken with 15 members present (6 private sector).

3. Approval of Previous Minutes

PATRICIA ANGER MOVED TO APPROVE THE AUGUST 23, 2018 MINUTES AS PRESENTED; SUPPORT BY BILL PETERSON. MOTION CARRIED UNANIMOUSLY.

4. Chairperson's Report

The Chair had nothing to report.

Forster arrived

5. Standing Committee Reports

A. ONE-STOP COMMITTEE

1. Meeting of September 19, 2018

a. Recommendation to Approve CY 2018 Reemployment Services and Eligibility Assessment (RESEA) Plan

Tanise Hill, Chair of the One-Stop Committee, reported on the 2018 RESEA Plan which provides customized services to UI claimants who are deemed by the UIA as most likely to exhaust their benefits before returning to work. She stated that the MWA is reimbursed by the RESEA grant based on the number of claimants referred by the UIA who participate in an orientation and appropriate workshops. If the UI recipient fails to show for the orientation, the MWA will receive \$15.00; if the UI recipient attends the orientation and at least one 2-hour workshop, the MWA will receive \$154.58. If the UI recipient attends an additional 2-hour workshop the MWA will receive an additional \$80.00. The MWA will follow up with UIA by reporting into the OSMIS system on completed activities by the RESEA claimant.

PATRICIA ANGER MOVED TO APPROVE THE CY 2018 RESEA PLAN; SUPPORT BY MONIKA LEASURE. MOTION CARRIED UNANIMOUSLY.

Graham & Serra arrived

b. Recommendation to Approve FY 2019 Food Assistance Employment & Training (FAE&T) Plan

Ms. Hill continued her report with an explanation of the FAE&T Program. Because of the state's high unemployment rate, all of Michigan's counties received a waiver of the work participation requirement for the past several years. With increased jobs opportunities across the state, Time Limited Food Assistance recipients who are able-bodied adults age 18 to 49 without dependent children will be referred by the Department of Health and Human Services to participate in the FAE&T program. This program will assist food assistance recipients in rejoining the labor force through employment and training activities for 80 hours per month. Because the FAE&T program is designed after the PATH program, one PATH staff will be hired to case manage this program.

Funding for the Food Assistance Employment and Training program consists of the Federal Supplemental Nutrition Assistance program (SNAP) funds and includes \$216,665 for program operations and \$13,607 for support services.

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BILL PETERSON MOVED TO APPROVE THE FY 2019 FAE&T; SUPPORT BY JOE KEPLER. MOTION CARRIED UNANIMOUSLY.

Arondoski arrived

c. Recommendation to Approve FY 2019 Partnership Accountability Training and Hope (PATH) Plan

The PATH program assists cash welfare applicants and recipients referred by the Department of Health and Human Services in employment and training activities leading to self-sufficiency. PATH participants are required to meet work participation requirements in core and non-core activities for 20 to 30 hours per week depending on the age of the youngest child. New applicants work on resolving any barriers to employment and participate in work readiness activities for a 21-day period before their cash case opens.

Macomb/St. Clair has a planning allocation of \$4,742,374 in Federal TANF dollars as well as \$800,439 in Penalty and Interest (P&I) funding from the state. (In the past this 2nd source of funding came from State GF/GP funds.) Penalty & Interest funds are collected from employers who are penalized for not reporting employee wages.

MONIKA LEASURE MOVED TO APPROVE THE FY 2019 PATH PLAN; SUPPORT BY LEE GRAHAM. MOTION CARRIED UNANIMOUSLY.

d. Informational Items

i. Going Pro

The Going Pro Talent Fund, formerly called the Skilled Trades Training Fund (STTF), is in its fifth year. In past years STTF funding was an add-on to the State's budget. For 2019 Going Pro has been approved by the legislature as part of the budget making \$27 million available to train existing and newly hired workers. To become eligible for Going Pro dollars an employer must submit an on-line application to their local MWA by the October 3rd deadline. Up to \$1,500 per worker can be used for classroom training or to provide on-the-job training to new employees. Employers can also be reimbursed up to \$3,000 for employees who enter into first year apprenticeship programs that are registered with the USDOL. Companies may receive a bonus of up to \$500 per new hire for creating jobs for veterans, active military reservists, workers age 55 or older and returning citizens.

Two Going Pro informational sessions were held in Macomb County and one in St. Clair County. Over 200 applications were sent to local companies with the expectation that our MWA will receive a large number of applications. Awards will be announced in early December.

ii. Senior community Service Employment Program (SCSEP) Outcomes

Ms. Hill reported that for the past six years Macomb/St. Clair has operated the SCSEP for Macomb, St. Clair and Oakland counties. This program places persons age 55+ who are below 125% of the poverty level at a host agency working 19 hours a week at minimum wage. Currently there are 59 seniors placed in Macomb County, 22 in Oakland County and 8 in St. Clair County. For 2018 we have been allotted 93 slots. Ms. Hill presented a chart of the six Core Performance Measures which show that Macomb/St. Clair has made a big impact on the state's positive outcomes. In most cases without Macomb/St. Clair, the overall state outcomes would have been at the required goal or slightly below.

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iii. Michigan Works Career Center Workshop Re-design

To update services offered to our customers, a group of MW staff are redesigning the career center workshops that have been offered for the past five years. The workshop schedule will be condensed from nine current topics into four; Interviewing, Social media, Resume and What's on Your Mind. An open lab will be scheduled once a week to give job seekers the opportunity to address items they want to complete or topics they wish to discuss. The goal is to implement the new workshop schedule by November. Customers can sign up on the Macomb/St. Clair website to reserve their spot.

B. ADMINISTRATIVE COMMITTEE

1. Meeting of September 13, 2018

a. Recommendation to Approve PY 2018 WIOA Dislocated Worker Budget Modification

An additional \$33,758 in allocation was received bringing the 2018 total to \$2,347,527. The amount transferred into the Adult programs is increased from \$800,000 to \$1,200,000 due to the greater need for funding adult learners. Classroom training and on-the-job training to dislocated workers will be reduced. The revised budget totals \$1,777,785.

PATRICIA ANGER MOVED TO APPROVE PY 2018 WIOA DISLOCATED WORKER BUDGET MODIFICATION; SUPPORT BY MONIKA LEASURE. MOTION CARRIED UNANIMOUSLY.

b. Recommendation to Approve FY 2018 WIOA Adult Program Budget Modification

Because of the transfer of dislocated worker funds into this budget, adult training dollars will increase to \$1,714,094. The amount set aside for Information Technology & Computerization has been increased to purchase lap tops for use in the re-designed career center workshops. There is a \$200,000 increase to 2019 carry-in. This revised budget totals \$3,125,194.

TANISE HILL MOVED TO APPROVE FY 2018 WIOA ADULT PROGRAM BUDGET MODIFICATION; SUPPORT BY ERIN SMITH. MOTION CARRIED UNANIMOUSLY.

c. Recommendation to Approve PY 2018 Refugee Navigator Budget

This is the second year the state has funded the Refugee Navigator program to assist work-authorized immigrants in accessing services within Michigan Works Career Centers. Macomb/St. Clair received \$135,000. These funds will be used for wages, benefits and mileage, customer outreach, supplies and infrastructure costs to support the Navigator program. This budget totals \$121,500.

BILL PETERSON MOVED TO APPROVE PY 2018 REFUGEE NAVIGATOR BUDGET; SUPPORT BY DAN CASEY. MOTION CARRIED UNANIMOUSLY.

d. Recommendation to Approve FY 2019 PATH Temporary Assistance to Needy Families (TANF) Budget

Temporary Assistance for Needy Families (TANF) consists of Federal dollars and is one of two funding sources for the PATH program. The allocation of \$4,742,374 for the new fiscal year is less than what was received in 2018. However, \$300,000 was requested and received in September and will be carried in to the new year making available dollars comparable to last year's funding. This budget totals \$4,483,374.

MONIKA LEASURE MOVED TO APPROVE FY 2019 PATH TANF BUDGET; SUPPORT BY PATRICIA ANGER. MOTION CARRIED UNANIMOUSLY.

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e. Recommendation to Approve FY 2019 PATH State Penalty & Interest Fund Budget

The second funding source for the PATH program is received from State Penalty and Interest funds. Macomb/St. Clair received \$800,439. This budget supports the PATH service providers in Port Huron, Clinton Twp. and Roseville career centers. The 2019 budget totals \$704,439.

**ERIN SMITH MOVED TO APPROVE FY 2019 STATE P&I FUND BUDGET; SUPPORT BY JIM PELTIER.
MOTION CARRIED UNANIMOUSLY.**

f. Recommendation to Approve FY 2019 Offender Success (OS) Budget

This is the second year of a four-year contract between Macomb/St. Clair and the State of Michigan to operate the Offender Success program in Macomb and St. Clair Counties. This year's grant totals \$1,674,907, a 5% increase over 2018, and will be used primarily for short-term housing and case management to approximately 400 parolees. This budget totals \$1,414,007.

MONIKA LEASURE MOVED TO APPROVE FY 2019 OS BUDGET; SUPPORT BY DAN CASEY. MOTION CARRIED UNANIMOUSLY.

g. Recommendation to Approve FY 2019 Food Assistance Employment & Training (FAE&T) Budget

Macomb/St. Clair will begin delivering services to DHHS referred 19-49-year-old able bodied adults without dependent children who receive food assistance. Mr. Bierbusse explained that the amount approved for FY '18 was never received as the state delayed the start of the FAE&T program in Macomb/St. Clair to October 1, 2018. This budget totals \$208,607.

**PATRICIA ANGER MOVED TO APPROVE FY 2019 FAE&T BUDGET; SUPPORT BY ANN FORSTER.
MOTION CARRIED UNANIMOUSLY.**

h. Recommendation to Approve a Challenge to the State's Proposed PY 2018 & 2019 WIOA Performance Goals

Bill Peterson shared the final 2017 WIOA Performance Report showing that Macomb/St. Clair exceeded goals in all areas except Employment Rate, 4th Quarter after exit for Dislocated Workers.

Also discussed were the State's proposed performance goals for 2018 and 2019. A deadline of September 16th was given for MWAs to challenge proposed goals. Mr. Bierbusse stated that based on the committee's recommendation, he has requested that the state renegotiate the following: Employment Rate 4th Quarter after exit; reduce the state's proposed goal of 78.8% to 75% for 2018 and from 78.8% to 76% for 2019. He has also requested that the Credential Attainment within 4 Quarters after exit be lowered from 69.2% to 65% for 2018 and reduced from 70.1% to 66% for 2019.

MONIKA LEASURE MOVED TO APPROVE CHALLENGE TO STATE'S PROPOSED PY 2018 & 2019 WIOA PERFORMANCE GOALS; SUPPORT BY DAN CASEY. MOTION CARRIED UNANIMOUSLY.

6. Executive Director's Report

Mr. Bierbusse spoke to the group about additional funding received for the Community Ventures/Business Resource Network Grant. This is a one-year grant to hire success coaches who will work with local businesses to prevent high employee turnover. The success coach will identify and provide support services to

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employees who have barriers to remaining employed. The initial allocation to Macomb/St. Clair is \$574,621 with two additional allocations of \$480,592 and \$417,906 for a total of approximately \$1.4 million. Mr. Bierbusse stated that this funding will last beyond the one-year grant. He also noted that it is expected that businesses will see the value in retaining the success coaches once the funding is expended however there is no guarantee this program will continue.

Mr. Bierbusse introduced Cris Robson from the Administration Office who gave an update on Manufacturing Day being held on October 5th. This event gives area high school students the opportunity to visit manufacturing facilities and see actual work being done. There will be 82 tours given by 72 host companies with 2,400 students attending.

Ms. Robson also spoke on MiCareer Quest planned for November 28th at the Suburban Collection Showplace in Novi. This event will showcase 100 occupations in advanced manufacturing, construction, health sciences and information technology for high school students in 10 southeast Michigan school districts. Ms Robson provided information where interested members may register to volunteer. There will be a volunteer orientation on November 16th.

7. Other Business

There was no other business.

8. Hearing of the Public

There were no comments from the public

9. Scheduling of Next Meeting

The next general meeting is scheduled for **3:00 pm, Thursday, October 25, 2018**. Members will be notified.

The Chairperson asked Members to "Save the Date" for the December 13, 2018 Holiday Dinner meeting to be held at Testa Barra Restaurant in Macomb Twp.

10. Adjournment

PATRICIA ANGER MOVED TO ADJOURN; SUPPORT BY JOE KEPPLER. MOTION CARRIED. The meeting adjourned at 3:54 p.m.

Respectfully submitted,



Jean Wurminger,
Recording Secretary