

**Macomb/St. Clair Workforce Development Board
December 4, 2014**

**MINUTES OF THE
WORKFORCE DEVELOPMENT BOARD**

December 4, 2014

The Macomb/St. Clair Workforce Development Board met Thursday, December 4, 2014 at the Partridge Creek Banquet & Conference Center, 43843 Romeo Plank Road, Clinton Township, MI with the following members present (denotes private sector):

AT ROLL CALL:

Deborah Bouts	✓ Carl Gervason
John Bozymowski	✓ Peter Keating
Dan Casey	Maria Kokas
✓ Hannah Costello	✓ Mike Kramer
✓ Ann Forster	✓ Ken Lampar
✓ Patti Gendernalik	Erin Smith

MEMBERS ABSENT:

✓ Pat Anger	✓ William Morelli
Ken Austin	Rick Niedieck
Thelma Castillo	Valerie Nunn
✓ Sharise Gavlinski	William Peterson
✓ Virginia Gronley	✓ Troy Piper
Carter Hitesman	Gary Polulak
✓ Dominic LaRosa	✓ Charles Shaw
✓ Mary Matuja	✓ Mike Weigand
✓ Mike Moran	

THERE WAS NO QUORUM

OTHERS PRESENT:

John Bierbusse	Bernice Kerner
Bob Apczynski	Gina Ludwig
Ethel Ballard	Patty Madigan
Laura Carne	Julile Marlowe
Terri Davis	Terry McIlhargey
Beth Diehl	Colin Miller
Debbie Farrell	Michelle Reusegger
Lynn Hosking	Cris Robson
Ron Jurczak	Sarah Tennant
Kristie Kabacinski	Martha Waroway
Paula Keena	Jean Wurmlinger

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1. Call to Order

Chairman Gervason called the meeting to order at 6:15 p.m.

2. Roll Call

Roll call was taken with 12 members present (7 private sector). No Quorum.

3. Approval of Previous Minutes

Tabled

4. Chairperson's Report

Mr. Gervason announced that there was not a quorum and the Board voted to bring to the floor for discussion the three action items from the Committee Meetings. They will be voted on at the January 22, 2015 Board of Directors Meeting.

5. Committee Reports

A. Education and Adult Programs Committee

1. Meeting of November 20, 2014

a. Recommendation to APPROVE PY 2014 Senior Community Service Employment Program (SCSEP) Modification

The Senior Community Service Employment Program (SCSEP) provides job training and placement for people who are age 55 or older and who are economically disadvantaged. Macomb/St. Clair administers the SCSEP program for Macomb, St. Clair, Monroe and Oakland Counties. Previously 72 slots were approved for this program year with the recommendation that 3 new slots be added. Macomb County would receive the 3 new slots and will still be considered under-slotted by 7 positions based on the U.S. Department of Labor.

PETER KEATING MOVED TO PRESENT PY 2014 SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SCSEP) MODIFICATION FOR APPROVAL AT THE JANUARY BOARD OF DIRECTORS MEETING; SUPPORT BY PATTI GENDERNALIK.

b. Informational Items

- i.) Workforce Investment Act Success Stories**
- ii.) Partnership, Accountability Training and Hope (PATH) Program Update**
- iii.) Advanced Energy Storage Systems Initiative (AESSI) Status Report**
- iv.) Skilled Trades Training Funds (STTF) Status Report**
- v.) Trade Adjustment Assistance (TAA) Report**

THERE WAS NO DISCUSSION ON THE INFORMATIONAL ITEMS DUE TO LACK OF QUORUM.

B. Administrative Committee

1. Meeting of November 20, 2014

a. Recommendation to APPROVE PY 14 WIA Dislocated Worker Program Budget

An additional allocation of \$375,412 was received increasing the PY 2014 Dislocated Workers Program allocation to \$3,520,360. Because it is not known how the new WIOA legislation will impact future funding, the carry-in to PY 2015 was increased by \$100,000 to insure that we can continue training for dislocated workers being enrolled in training programs. Classroom training was increased by \$275,412 and the budget now totals \$3,243,796.

JOHN BOZYMOWSKI MOVED TO PRESENT THE PY 2014 WIA DISLOCATED WORKER PROGRAM BUDGET MODIFICATION FOR APPROVAL AT THE JANUARY BOARD OF DIRECTORS MEETING; SUPPORT BY PETER KEATING.

b. Recommendation to APPROVE PY 14 Senior Community Service Employment Program (SCSEP) Budget Modification

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The Senior Community Service Employment Program (SCSEP) provides job training and placement for economically disadvantaged people who are age 55 or older. These customers are placed in community based agencies working part-time at minimum wage for a maximum of 18 hours per week. MW case managers work with these customers to help them secure positions in the private sector. Macomb/St. Clair administers the SCSEP program for Macomb, St. Clair, Oakland and Monroe Counties. The program received an additional \$28,000 to cover the wages for three additional slots in Macomb County and to cover the cost of service center staff working with the SCSEP participants enrolled in those additional slots. The Senior Community Service Employment Program budget now totals \$645,345.

PETER KEATING MOVED TO PRESENT THE PY 2014 SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM BUDGET MODIFICATION FOR APPROVAL AT THE JANUARY BOARD OF DIRECTORS MEETING; SUPPORT BY MARIA KOKAS.

- c. **Informational Items**
 - i.) **FY 14 Trade Adjustment Assistance (TAA) Expenditure Report**
 - ii.) **Fiscal Monitoring Reports**
 - iii.) **WIA PY 14 First Quarter Performance Report**

THERE WAS NO DISCUSSION ON THE INFORMATIONAL ITEMS DUE TO LACK OF QUORUM.

6. Executive Director's Report

Mr. Bierbusse took this opportunity to introduce the Workforce Development Board staff in attendance and expressed his gratitude for another year of a job well done.

Laura Carne who retired from the Workforce Development Board in June 2014 was recognized by the Board and WDB staff members for her many years of service as an Administrative Technician and Workforce Development Board Recording Secretary. She received best wishes from all in her retirement.

7. Other Business

There was no other business.

8. Hearing of the Public

There was no hearing of the public.

9. Scheduling of Next Meeting

The next general meeting is scheduled for January 22, 2015. Members will be notified.

10. Adjournment

HANNAH COSTELLO MOVED TO ADJOURN; SUPPORT BY JOHN BOZYMOWSKI. MOTION CARRIED.

The meeting adjourned at 6:45 p.m.

Respectfully submitted,



Jean Wurmlinger
Recording Secretary